Health and Safety

Online Training Resource Guide

Overview

The Bureau of Child Care Services (BCCS) within the Department of Public Health and Social Services (DPHSS) is the lead agency responsible for overseeing the Child Care Development Fund (CCDF). CCDF establishes minimum standards for health and safety requirements for licensed and licensed-exempt (relative, in-home, school-age) child care providers caring for children whose families receive subsidy from BCCS.

Health and safety training requirements ensure that child care providers are well-trained to reduce the risk of illness and injury of children in their programs. CCDF requires for child care providers to have ongoing education and successfully complete at least fifteen (15) annual training hours in health and safety related topics.

The annual health and safety training requirement is applicable to *licensed* childcare providers as set forth in Public Law 31-73 Appendix A, Guam's Plan for Professional Development; and *licensed-exempt* (relative, in-home, school-age) child care providers as stipulated in 45CFR § 98.41.

The purpose of this **Online Training Resource Guide** is to link CCDF childcare providers to accessible and free online resources of health and safety related training topics. This Resource Guide serves as a reference that streamlines access to available online resources organized according to each health and safety topic.

CCDF Regulations

§ **98.41 HEALTH AND SAFETY REQUIREMENTS:** 45 Code of Federal Regulation (CFR) Part 98, § 98.41 requires to have in effect health and safety requirements for childcare providers caring for children receiving CCDF assistance. Health and safety topics may include nutrition, access to physical activity, or other areas that promote child development or protect children's health and safety.

Registration

Prior to enrolling in an online course, child care providers will need to register for an account within each platform to receive access to training resources. Successful registration will allow access to course content and exclusive features. Users are given flexibility to complete course content at their preferred pace. The duration of courses typically ranges between one to three hours. Online courses vary in format and may utilize interactive modules, videos, or a combination of different learning materials.

Completing the Training

BCCS acknowledges that trainings can be accessed in various formats, including face-to-face, web-based, or video trainings. When attending online courses, be sure to consider how your attendance and participation will be validated. It is important to ensure receipt of a **certificate** upon completion of each course, which must be submitted to BCCS to validate annual hours completed.

DPHSS reviews the content of the online course to ensure it covers relevant topics of health & safety or child development. DPHSS may evaluate the validity of certifications based on factors such as the qualification of the instructors, the comprehensiveness of materials, and the credibility of organization issuing certificates.

Training Resources

The following list highlights online courses of health and safety training topics that meet minimum standards:

1. **Prevention and Control of Infectious Diseases (including Immunization)**
   - *Infection Control in Child Care Settings*
   - *Caring for Our Children: Managing Infectious Diseases & Safely Administering Medications*
   - *Prevention and Control of Infectious Diseases*

2. **Prevention of Sudden Infant Death Syndrome and Use of Safe Sleeping Practices**
   - *Brain Development, Sudden Infant Death Syndrome, and Abusive Head Trauma: Shaken Baby Syndrome*
   - *Keeping Infants Safe: Prevention of Sudden Infant Death (SIDS) & Shaken Baby Syndrome in the Child Care Setting*
   - *SIDS Prevention and Safe Sleep Practices*

3. **Administration of Medication, Consistent with Standards for Parental Consent**
   - *Medication Administration in Child Care: Ensuring Children's Safety*
   - *Caring for Our Children: Managing Infectious Diseases & Safely Administering Medications*
   - *Administration of Medication*

4. **Prevention of and Response to Emergencies Due to Food and Allergic Reactions**
   - *Managing Common Childhood Illnesses in Child Care*
   - *Kids and Allergies: What to Look For*
   - *Prevention/Response to food & Allergy Emergencies*

5. **Building and Physical Premises Safety, including Identification of and Protection from Hazards that can cause Bodily Injury such as Electrical Hazards, Bodies of Water and Vehicular Traffic**
   - *Injury Prevention and Child Safety in Child Care Settings*
   - *Maintaining a Safe Child Care Setting: Ensuring Building & Hazardous Materials Safety*
   - *Building & Physical Premises Safety*

6. **Prevention of Shaken Baby Syndrome, Abusive Head Trauma and Child Maltreatment**
   - *Brain Development, Sudden Infant Death Syndrome, and Abusive Head Trauma: Shaken Baby Syndrome*
   - *Keeping Infants Safe: Prevention of Sudden Infant Death (SIDS) & Shaken Baby Syndrome in the Child Care Setting*
   - *Prevention of Shaken Baby Syndrome & Head Trauma*

7. **Emergency Preparedness and Response Planning**
   - *Emergency Planning for Child Care Providers*
   - *Emergency Preparedness and Basic First Aid & CPR (certifications for first aid and CPR will only be accepted from a certified in-person training)*
   - *Emergency Preparedness/Response Planning*

8. **Handling and Storage of Hazardous Materials and the Appropriate Disposal of Bio-Contaminants**
   - *Poison Prevention and Safety in Child Care Programs*
   - *Maintaining a Safe Child Care Setting: Ensuring Building & Hazardous Materials Safety*
   - *Handling & Storage of Hazardous Materials*

9. **Appropriate Precautions in Transporting Children, if applicable**
   - *Appropriate Precautions in Transporting Children*

10. **Pediatric First Aid and Cardiopulmonary Resuscitation (CPR) Certification**
    - *(certification must be done through in-person training)*

11. **Recognition and Reporting of Child Abuse and Neglect**
    - *Child Maltreatment: A Guide for Child Care Professionals*
    - *Recognizing and Reporting Child Abuse and Neglect in Early Child Care*

12. **Child Development**
    - *Supporting Children's Social and Emotional Development*
    - *Addressing Homelessness: The Role of the Early Childhood Educator*